

MINUTES OF THE MEETING OF LLANFAELOG COMMUNITY COUNCIL HELD AT THE LLANFAELOG VILLAGE HALL AT 6.30pm ON WEDNESDAY 28 FEBRUARY 2018.

PRESENT: Councillor Gwyneth Parry (GP) - Chairman	
Councillors: D. J. Barlow (DJB), Ph. Bayman (PhB), D. M. Browne (DMB), C. Coates (CC), I. A. Edwards (IAE), D. A. Owen (DO), E. A. Owen (EAO), JJ Summerfield (JJS)	
Also Present: Councillors Richard Dew and Gwilym O. Jones.	
Clerk: Mai Owen	
1.	APOLOGIES – Councillors: C. P. Carnall (CPC), E. Roberts (ER), M. W. Williams (MWW).
2.	DECLARATION OF INTEREST Cllr. D. A. Owen - Planning Application - 28C469B/DA - Cysgod y Coed. Cllr. JJ Summerfield item 10.5 Drainage Maelog Lake Cllr. Gwyneth Parry – Planning Application - 28C563 – Lindow, Sandly Lane.
3.	MINUTES OF THE PREVIOUS MEETING. Resolved: to approve the minutes. (Proposed Cllr. E. Owen, seconded Cllr. J.J. Summerfield)
4.	Matters Arising from the Minutes
4.1	Parking Permit Scheme: Cllr. Chris Coates reported that the car park payment scheme was up and running and most people were respectful although one sign had been cut down and sand and sea water had got into one of the meters. The permits were due to commence from 1 March 2018, Cllr. David Barlow would draw up a form so that they could be produced a little earlier next year.
4.2	Damaged wall by the toilets: There was no response to the request for a bollard for the car park, clerk would issue a reminder to IOACC.
4.4	Moving the notice board: IOACC needed to confirm whether or not planning permission was required.
	Basketball Court Ty Croes / Bryn Du area Noted: Need to ascertain what type of court the enquirer had in mind as there were several options available. Once that was known the Council would have to established whether there was a wider appeal before looking at costs and consulting with neighbouring properties.
5.	Any Other Matters Arising from the Minutes – none.
6.	RHOSNEIGR LIBRARY
	Cllr. David Barlow reported that he, Cllr. Gwyneth Parry and the clerk had attended a meeting with Officers of County Council on 20 February 2018. The

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	<p>plan put forward for dividing the premises was acceptable and planning permission was not required as there would be no change of use of the building. (the Holiday Letting Company would only be using the premises for storage. The lease would be for £1.00 per annum for 25 years with no rent review but the Community Council would be responsible for the payment of all existing and future rates taxes assessments and outgoings payable in respect of the premises. A Head of Terms document had been produced and a response was required by 23 March 2018. It was likely that Llanfaelog CC would be required to pay IOACC for two hours cleaning per week but a separate service level agreement would be drawn up and agreed between parties prior to transfer. It was unanimously agreed to proceed with the process and seek urgent legal advice on the Head of Terms document prior to final approval from the Community Council.</p>
7.	<p>RHOSNEIGR CLOCK Noted: One Face on the clock still not working and Members were asked to consider replacing the mechanics with a digital clock, nothing could be done until the wooden platform instead the tower was renewed. Cllr. Evan Owen was in the process of pricing this up. It was agreed to pay Smith and Derby's last invoice.</p>
8.	<p>WEBSITE The English Website was now live and it had been advised that the Council should concentrate on ensuring that all statutory information was in place before trying to populate the site further. It was also noted that the information published would need to be translated and that this would be a lot of additional work. Cllr. Derek Browne agreed to assist with oversee the Website.</p>
9.	<p>WAR MEMORIAL BRYN DU Further information was required in order to establish who was most suited to carry out the work on the memorial. Cllr Parry would make further enquiries with Mr Stanton in the first instance.</p>
10.	<p>CORRESPONDENCE</p>
10.1	<p>Executive's forward work programme - noted</p>
10.2	<p>Place Shaping Workshop 22.2.2018 – Papers</p>
10.3	<p>Councillor Allowances 2018-19 – Noted: the Independent Remuneration Panel for Wales had Annual Report - February 2018 outlined the allowances that the Community Council was authorised to make and what was available to Community Councillors in terms of expenses etc. The clerk would circulate the information to all members.</p>
10.4	<p>GDPR Guidance documents – the clerk would report back on this at the next meeting.</p>
10.5	<p>Drainage problems Llyn Maelog – Concerns had been raised about the problems with drainage at the south outflow of the lake which had resulted in the raising of the level of the lake by 6 and 12 inches. The area was overgrown with reeds and rushes and there was also a lot of rubbish there. As a result there was extended</p>

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	flooding and stagnant water was standing in neighbouring gardens. Resolved: to write to the NRW asking them to clear the vegetation surrounding this outlet as soon as possible.
11.	PLANNING DECISIONS
11.1	28C540 Bryn Maelog, Rhosneigr. Full application for the demolition of the existing guest house, the erection of 5 dwellings in its place (4 townhouse and 1 bungalow) together with the creation of a new vehicular access – Refused.
12.	PLANNING APPLICATIONS
12.1	28C469B/DA - Cysgod y Coed, Llanfaelog. Application for reserved matters for the erection of a dwelling, construction of a vehicular access together with the installation of a treatment plant - no observations.
12.2	28C469B/DA - Cysgod y Coed, Llanfaelog Screening opinion for reserved matters for the erection of a dwelling, construction of a vehicular access together with the installation of a treatment plant – noted.
12.3	28C563 – Lindow, Sandly Lane, Rhosneigr Full application for the demolition of existing building together with the erection of a dwelling with alterations to the vehicular access – no objection.
12.4	28C564 – Glan Morfa, Pencaernisiog. Full application for the construction of vehicular access – wide splay would be needed to allow no observations.
	The following applications were withdrawn:
12.5	28LPA1035A/CC - Ffordd Llechi, Rhosneigr Full application for 21 pay and display car parking spaces on land (amended plan)
12.6	498A Land adjacent to Old Rectory, Llanfaelog Outline application for the erection of a dwelling with all matters reserved.
13.	RISK ASSESSMENTS.
13.1	Rhosneigr Play Area: Problem with moles was not yet resolved.
13.2	Llanfaelog Community Play Area: The area remained closed but Menter Môn had agreed to visit the site to look at the options and see whether there was any assistance available.
13.3	Bryn Du Play Area and Football Field

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	Noted: there was some debris remaining from a tree that had been cut down recently – Cllr Gwyneth Parry agreed to look at this.			
13.4	Llanfaelog Cemetery – Nothing to report			
14.	MEMBER REPORTS			
14.1	Llanfaelog Village Hall: – The security lights had been changed and there were bills to paid in respect of blinds and items from Gwynedd Disposables.			
14.2	Rhosneigr School Governor: –The school was doing well, Cllr. Gwyneth Parry was due to attend a day’s training plus a session on child protection.			
14.3	Pencaernisiog School Governor: – A School Governor’s meeting was due the following week.			
14.4	Footpaths: – Cllr. Derek Brown reported that the footpath at the back of Penserri was flooded and that this was likely to be because the vegetation at the south inlet into Llyn Maelog needed clearing. Cllr. David Barlow reported that some cross pieces had become loose on the board walk by the north sluice of Llyn Maelog – he would attend to these.			
14.5	Beaches: – nothing to report.			
14.6	Rhosneigr Village Hall: – Nothing to report.			
14.7	Track: – A Motor Cross day was to be piloted on Saturday mornings, this would be beneficial for families and riders and would keep them from using the sand dunes. Llanfaelog CC was supportive but more information was required and neighbours would need to be consulted etc.			
14.8	Bowling / Tennis Courts: – Nothing to report.			
15	FINANCE, ACCOUNTS and RISK MONITORING Submitted and confirmed the financial report for the period to 31.1.2018 together with Bank Reconciliations and Statements. Members were also issued with copies of the accounts to date a list of payments due and a forecast of expenditure to March 2018.			
15.1	It was agreed that Cllr Phil Bayman would work with the clerk on producing a new business risk assessment for the Community Council.			
16.	Payments to be made:			
	Salary Clerk	347.00	Salary (STO)	343.33
	HMRC	86.80	Welsh Water	£22.69

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	Elections	£1469.00	Rent / Lease (Maes Cynlas)	£495.00
	Welsh Water	£614.05	Smith & Derby	£180.00
	Gwynedd Disposables	£300.64	Rent/Lease (Rhosneigr Playing Field)	£365.00
	Welsh Audit Office	£213.75		
	Concerns were raised about high rental/lease due to IOACC and it was established that this was because IOACC had failed to bill the Community Council for several prior years. It was agreed to pay all bills.			
17.	INTERNAL AUDIT			
	Mr W. Parry (Accountant) had confirmed that he was available to carry out an audit of the accounts. The clerk would contact him to discuss the matter further before making a formal appointment.			
18.	STATUTORY DOCUMENTS			
	Submitted: Standing Orders and Financial Regulations documents. Resolved: to accept the Financial Regulations without alteration and the Standing Orders following minor amendments (gender alternatives).			
19.	ANY OTHER URGENT MATTERS			
19.1	Cllr. Evan Owen asked again for a Maritime Officer to be invited to the next meeting.			
19.2	Cllr. David Barlow – had attended the Planning Training on 27 February 2018. It was noted that major planning developments require a statutory consultation period prior to submitting an application for planning – it was important that the CC responds to these as the Planning Officers would not be aware of the application at this early stage.			
19.3	Cllr. Delyth Owen pointed out that the no overnight parking signs were being ignored. Noted: IOACC was aware of the problem and Highways would be monitoring this. Cllr. D. Owen also suggested that it may be more cost effective in the long term to purchase a projector rather than spend money on printing. It was agreed that she should look into this.			
20.	NEXT MEETING 28.3.2018			